

AECOM JOB OPENINGS

- Case Manager – Mobile Location, Virgin Islands
- Case Manager Disaster Recovery Center- Virgin Islands
- Construction Inspector II, Virgin Islands
- Construction Inspector III, Virgin Islands



Case Manager – Mobile Location, Virgin Islands

Business Line Water

Position Title Case Manager – Mobile Location

United States of America - Virgin Islands

Virgin Islands

Job Summary

AECOM is actively seeking a highly talented and motivated Case Manager - Mobile Location for immediate employment in the US Virgin Islands Office.

Case Managers accomplish clients' case management by assessing needs; monitoring and evaluation progress, facilitating interaction with multiple service providers; providing continuity throughout program participation; and ensuring clients are engaged and knowledgeable of program.

The Case Managers are customer-facing roles, as well as positions that will require close coordination with a Customer Service team that will field inbound calls from residents of the USVI. Between two and six case managers will report to a single Case Manager Deputy/Lead. Deputies will report to a single Case Management Supervisor.

The responsibilities of this position include, but are not limited to:

- Determine clients' eligibility to participate in the program by completing intake interviews, and reviewing records and applications
- Coordinating services being provided; arranging resources
- Monitoring cases through to completion; obtaining additional resources; intervening in crises; providing personal support to cases as needed
- Maintaining clients' records by compiling case notes; logging events and progress using program software
- Regularly communicating progress by participating in weekly case management reviews
- Preparing cases for close-out by coordinating program requirements

Enhances department and organization reputation by accepting ownership for work; engages, educates and advocates for the client and the program; seeks ways to improve services and explores opportunities to add value to job accomplishments.

Case managers will work directly with a community that has been devastated by two hurricanes. Consideration, kindness, effective communication and timely work are essential. This role will make a difference in people's lives and their ability to return to their homes.

Minimum Requirements

- High School Diploma or GED
- 2 years' work experience in customer-facing jobs requiring communications to both internal and external customers and entities (vendors, etc.)
- Must pass a State and Federal criminal history/security background check
- Must participate in and successfully complete a post-offer, pre-employment fitness for duty questionnaire
- Physically able, with or without an accommodation, to work in indoor and outdoor environments; variable outdoor conditions include uneven terrain, heat, moisture, and dust. Position requires frequent keyboard/mouse operations and repetitive or fine hand movements; often standing/walking; occasionally operating vehicles, climbing stairs, and lifting less than 25-50 pounds; rarely working with arms above shoulder level, repetitive bending/stooping, and working at heights. Field Case managers will spend much time in the field, which would include over-water travel (in boats), walking to/from

docks or piers, to residential locations on gravel, or loosely graded roadways, some foot traffic around various types of debris, and wearing associated personal protective equipment (i.e., gloves, safety glasses/goggles, safety shoes/boots, and hard hat). There may be some office work, which could include sitting for periods of time, conducting data-entry and engaging in repetitive fine movements (keystrokes, data entry) and computer glare/long periods of screen-time

- Excellent English language proficiency in both verbal and written communication
- Must possess and demonstrate professional integrity
- Must have excellent listening skills and an ability to process and translate customers' needs identified through intake calls, into individuals management cases for each outward facing customer/resident, with a high attention to detail
- Must possess strong organizational skills, including the ability to document case details consistently, thoroughly, and quickly using program software
- Demonstrated 'people skills,' including the ability to interact effectively with the general public, contractors, inspectors, and other service-providers in a professional manner
- Must demonstrate a high attention to customer service in all interactions with public, including maintaining a calm and professional demeanor, and demonstrating the ability to resolve conflict quickly and effectively

Preferred Qualifications

- Case Management
- People Skills...ability to adapt style to variety of people; capable of interacting effectively with general public, contractors, inspectors and all service providers
- 2+ years of work experience in client facing jobs requiring communications to both customers and outside entities (vendors, etc)
- Strong Documentation Skills...capturing details accurately and coherently
- Ability to analyze multiple data elements
- Resolving Conflict...ability to resolve conflict quickly and effectively
- Connecting with the community

What We Offer

AECOM is a place where you can put your innovative thinking and business skills into high gear and work alongside other highly intelligent and motivated people. It's a place where you can apply your skills to some of the world's most challenging, interesting, and meaningful projects worldwide. It's a place that values the diversity of our areas of practice and our people. It's what makes AECOM a great place to work and grow. AECOM is an Equal Opportunity Employer.

At AECOM, employee's safety and security are our top Safeguarding core value. All employees are expected to set the highest level of safety expectation in their work, display the highest level of safe behavior, and actively participate in AECOM's Safety For Life Program. SH&E is a part of our company culture and participation is required for all employees.

NOTICE TO THIRD PARTY AGENCIES: Please note that AECOM does not accept unsolicited resumes from recruiters or employment agencies. In the absence of a signed Recruitment Fee Agreement, AECOM will not consider or agree to payment of any referral compensation or recruiter fee. In the event a recruiter or agency submits a resume or candidate without a previously signed agreement, AECOM explicitly reserves the right to pursue and hire those candidate(s) without any financial obligation to the recruiter or agency. Any unsolicited resumes, including those submitted to hiring managers, are deemed to be the property of AECOM.

Requisition/Vacancy No. 178096BR

To apply click here: <https://aecom.jobs/global/case-manager-mobile-location/BCD62870815E4233A05FF547B9A7F221/job/>



Case Manager Disaster Recovery Center- Virgin Islands

Business Line Water

Position Title Case Manager – Disaster Recovery Center

United States of America - Virgin Islands

Virgin Islands

Job Summary

AECOM is actively seeking a highly talented and motivated Case Manager – Disaster Recovery Center for immediate employment in the US Virgin Islands Office.

Case Managers accomplish clients' case management by assessing needs; monitoring and evaluation progress, facilitating interaction with multiple service providers; providing continuity throughout program participation; and ensuring clients are engaged and knowledgeable of program.

The Case Managers are customer-facing roles, as well as positions that will require close coordination with a Customer Service team that will field inbound calls from residents of the USVI. Between two and six case managers will report to a single Case Manager Deputy/Lead. Deputies will report to a single Case Management Supervisor.

The responsibilities of this position include, but are not limited to:

- Determine clients' eligibility to participate in the program by completing intake interviews, and reviewing records and applications
- Coordinating services being provided; arranging resources
- Monitoring cases through to completion; obtaining additional resources; intervening in crises; providing personal support to cases as needed
- Maintaining clients' records by compiling case notes; logging events and progress using program software
- Regularly communicating progress by participating in weekly case management reviews
- Preparing cases for close-out by coordinating program requirements

Enhances department and organization reputation by accepting ownership for work; engages, educates and advocates for the client and the program; seeks ways to improve services and explores opportunities to add value to job accomplishments. Case managers will work directly with a community that has been devastated by two hurricanes. Consideration, kindness, effective communication and timely work are essential. This role will make a difference in people's lives and their ability to return to their homes.

Minimum Requirements

- High School Diploma or GED
- 2 years' work experience in customer-facing jobs requiring communications to both internal and external customers and entities (vendors, etc.)
- Must pass a State and Federal criminal history/security background check
- Must participate in and successfully complete a post-offer, pre-employment fitness for duty questionnaire
- Physically able, with or without an accommodation, to work in indoor and outdoor environments; variable outdoor conditions include uneven terrain, heat, moisture, and dust. Position requires frequent keyboard/mouse operations and repetitive or fine hand movements; occasionally operating vehicles, climbing stairs, and lifting less than 25-50 pounds; rarely working with arms above shoulder level, repetitive bending/stooping, standing/walking, and working at heights. Office Case Managers will spend much time in the office, conducting data-entry and engaging in repetitive fine movements (keystrokes, data entry); computer glare/long periods of screen-time; there may be some field work, which could include over-water travel (in boats), walking to/from docks or piers, to residential locations on gravel, or loosely graded roadways; some foot traffic around various types of debris, and

wearing associated personal protective equipment (i.e., gloves, safety glasses/goggles, safety shoes/boots, and hard hat)

- Excellent English language proficiency in both verbal and written communication
- Must possess and demonstrate professional integrity
- Must have excellent listening skills and an ability to process and translate customers' needs identified through intake calls, into individuals management cases for each outward facing customer/resident, with a high attention to detail
- Must possess strong organizational skills, including the ability to document case details consistently, thoroughly, and quickly using program software
- Demonstrated 'people skills,' including the ability to interact effectively with the general public, contractors, inspectors, and other service-providers in a professional manner
- Must demonstrate a high attention to customer service in all interactions with public, including maintaining a calm and professional demeanor, and demonstrating the ability to resolve conflict quickly and effectively

Preferred Qualifications

- Case Management
- People Skills...ability to adapt style to variety of people; capable of interacting effectively with general public, contractors, inspectors and all service providers
- 2+ years of work experience in client facing jobs requiring communications to both customers and outside entities (vendors, etc)
- Strong Documentation Skills...capturing details accurately and coherently
- Ability to analyze multiple data elements
- Resolving Conflict...ability to resolve conflict quickly and effectively
- Connecting with the community

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Requisition/Vacancy No. 178094BR

To apply click here:

<https://aecom.jobs/global/case-manager-disaster-recovery-center/8C05F672E5D94C7CB280F5FFE820F9D3/job/>



Construction Inspector II, Virgin Islands

Business Line Water

Position Title Construction Inspector II

United States of America - Virgin Islands

Virgin Islands

Job Summary

AECOM is seeking a highly qualified construction Inspector to assist with processing and delivering critical services to displaced citizens who have been affected by recent flooding in the U.S. Virgin Islands.

This is a great opportunity to be a part of the recovery efforts to help those that have been affected by natural disasters. The ideal Inspector will perform damage assessments of residential structures that have been damaged by the recent flood. Training will be provided.

Construction Inspectors develop a scope of work within program standards, change orders and ensures compliance with program requirements and quality control standards

The responsibilities of this position include, but are not limited to:

- Develop program compliant scope of work
- Identify all repairs necessary to make the home decent safe and sanitary
- Ensure work is reasonable, necessary, and includes low cost options to make the home safe and accessible for sheltering purposes
- Apply program checklist to ensure compliance with program requirements and quality control standards
- Certify that replace/repair construction work executed meets authorized scope of work and program quality standards

Minimum Requirements

- High school diploma or equivalent required
- Minimum of 2 years of home construction, home inspection, real estate, insurance adjustment experience, including HVAC, electrical, plumbing and weatherproofing experience
- Must pass a State and Federal criminal history/security background check
- Must participate in and successfully complete a post-offer, pre-employment fitness for duty questionnaire
- Must possess a valid driver's license and clean driving record and required auto insurance
- Ability to organize and prioritize work assignments, use mapping tools and technology, operate digital camera and use photo software, and strong understanding (not basic skills) of PC and internet
- Ability/willingness to mobilize quickly and to travel to various sites within the region
- Demonstrated outstanding level of professionalism in providing administrative support, including ability to exercise good judgement
- Sound business ethics, including the protection of proprietary and confidential information
- Excellent problem solving skills with the ability to analyze situations, identify potential problems and recommend solutions
- Superior interpersonal skills including courtesy, professionalism, and cooperative attitude
- Excellent Verbal and Written Communication
- Strong Documentation Skills...capturing details accurately and coherently
- Ability to analyze multiple data elements and make decisions; strong judgement/decision-making skills

- Must have previous experience conducting inspections, recording results, recommending corrective action and submitting required reports
- Must be capable to employ smart phone/tablet and associated apps and software as required
- Must be flexible and have the ability to travel to project sites up to 100% of the time
- Physically able, with or without an accommodation, to work in outdoor environments with uneven terrain, variable outdoor conditions including noise and dust; position requires frequent standing/walking, operation of vehicles, climbing stairs, keyboard/mouse operations; often bending/stooping; occasionally performing work with arms above shoulder level, work at heights, using portable ladders; rarely wearing fall protection, performing repetitive fine hand movements, and lifting of 50 pounds or less; Position will include wearing associated personal protective equipment

Preferred Qualifications

- None

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Requisition/Vacancy No. 178544BR

To apply click here: <https://aecom.jobs/global/construction-inspector-ii/3BEB50B4C0064A2394D0F7305EB27434/job/>



Construction Inspector III, Virgin Islands

Business Line Water

Position Title Construction Inspector III

United States of America - Virgin Islands

Virgin Islands

Job Summary

AECOM is seeking a highly qualified construction Inspector to assist with processing and delivering critical services to displaced citizens who have been affected by recent flooding in the U.S. Virgin Islands.

This is a great opportunity to be a part of the recovery efforts to help those that have been affected by natural disasters. The ideal Inspector will perform damage assessments of residential structures that have been damaged by the recent flood. Training will be provided.

Construction Inspectors develop a scope of work within program standards, change orders and ensures compliance with program requirements and quality control standards

The responsibilities of this position include, but are not limited to:

- Develop program compliant scope of work
- Identify all repairs necessary to make the home decent safe and sanitary
- Ensure work is reasonable, necessary, and includes low cost options to make the home safe and accessible for sheltering purposes
- Apply program checklist to ensure compliance with program requirements and quality control standards
- Certify that replace/repair construction work executed meets authorized scope of work and program quality standards

Minimum Requirements

- High school diploma or equivalent required
- Minimum of 5 years of home construction, home inspection, real estate, insurance adjustment experience, including HVAC, electrical, plumbing and weatherproofing experience
- Must pass a State and Federal criminal history/security background check
- Must participate in and successfully complete a post-offer, pre-employment fitness for duty questionnaire
- Must possess a valid driver's license and clean driving record and required auto insurance
- Ability to organize and prioritize work assignments, use mapping tools and technology, operate digital camera and use photo software, and strong understanding (not basic skills) of PC and internet
- Ability/willingness to mobilize quickly and to travel to various sites within the region
- Demonstrated outstanding level of professionalism in providing administrative support, including ability to exercise good judgement
- Sound business ethics, including the protection of proprietary and confidential information
- Excellent problem solving skills with the ability to analyze situations, identify potential problems and recommend solutions
- Superior interpersonal skills including courtesy, professionalism, and cooperative attitude
- Excellent Verbal and Written Communication
- Strong Documentation Skills...capturing details accurately and coherently
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- Must have previous experience conducting inspections, recording results, recommending corrective action and submitting required reports
- Must be capable to employ smart phone/tablet and associated apps and software as required
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Requisition/Vacancy No. 178545BR

To apply click here: <https://aecom.jobs/global/construction-inspector-iii/AAB286C17CE945A9B69C7B25990F2D2B/job/>